



# RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE

<b>DATE:</b>	<b>Tuesday, 17 December 2024</b>
<b>TIME:</b>	<b>7.30 pm</b>
<b>VENUE:</b>	<b>Town Hall, Station Road, Clacton-on-Sea, CO15 1SE</b>

**MEMBERSHIP:**

**Councillor P Honeywood (Chairman)**  
**Councillor M Cossens (Vice-Chairman)**  
**Councillor Bensilum**  
**Councillor Doyle**  
**Councillor Goldman**

**Councillor Harris**  
**Councillor S Honeywood**  
**Councillor Newton**  
**Councillor Steady**

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DATE OF PUBLICATION: Monday, 9 December 2024

## AGENDA

### **1 Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

### **2 Minutes of the Last Meeting (Pages 7 - 14)**

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on 23 September 2024.

### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

### **4 Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District and which falls within the terms of reference of the Committee.

### **5 Report of the Head of Democratic Services & Elections - A.1 - Work Programme 2024/25 - Including Monitoring of previous Recommendations and Summary of Forthcoming Decisions (Pages 15 - 34)**

To provide the Committee with an update on its approved Work Programme for 2024/25 (including progress with enquiries set out in its Work Programme); feedback to the Committee on the decisions in respect of previous recommendations from the Committee in respect of enquiries undertaken; and a list of forthcoming decisions for which notice has been given since publication of the agenda for the Committee's last meeting.

In respect of forthcoming decisions and pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any such new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

### **6 Report of the Head of Democratic Services and Elections - A.2 - Portfolio Holder Projects - Performance and Project Management (Pages 35 - 38)**

This report is submitted to the Committee to enable it to consider the outcome of its decision from its meeting on 23 September 2024 (Minute 57 refers) which had been considered by Cabinet on 15 November 2024 (Minute 75 refers).

The Committee had recommended, in the light of the unauthorised expenditure found in relation to the Spendells temporary accommodation project that Portfolio Holders review performance and project management of all their existing projects.

This review, the Committee had requested, should be completed in time for the findings to be reported to this meeting together with any additional actions determined by the Leader.

The Leader of the Council is to attend this meeting to discuss the outcome of the Portfolio Holder reviews of their projects.

**7 Report of the Portfolio Holder for the Environment - A.3 - Update on the Waste and Recycling Service Procurement (Pages 39 - 66)**

To update the Committee on the current position with regard to the waste and recycling and street cleaning service procurement.

**8 Report of the Director (Finance & IT) - A.4 - External Auditor's Combined Annual Report including their Value for Money Commentary on the Council's Use of Resources (Pages 67 - 90)**

To present the External Auditor's Combined Annual Report for the years ended 31 March 2021, 31 March 2022 and 31 March 2023 and to enable the Committee to consider the value for money commentary provided by the Council's External Auditor.

### **Date of the Next Scheduled Meeting**

*The next scheduled formal meeting of the Resources and Services Overview and Scrutiny Committee is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 7.30 pm on Monday, 13 January 2025.*

## **Information for Visitors**

### **FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the room and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.